

# Safeguarding for Everyone



- All staff undertake regular training. Level 1 Keeping Children Safe in Education course every year and ongoing programme of Safeguarding training includes current and relevant topics. In addition, the DSL, Deputy DSL, Principal and other nominated members of staff have completed Level 3 Safeguarding training.
  - All students take part in an Introduction to Safeguarding course and receive further Safeguarding training through the PSHE (Personal Social Health and Economic) curriculum. Some students are trained as Student Wellbeing Ambassadors to advocate awareness around Safeguarding, Wellbeing and Mental Health.
  - All safeguarding concerns are recorded on My Concern These are picked up and actioned daily. There are briefings to update staff every day and daily phone calls to follow up on non-attendance or other issues.  
  
Regular liaison/meetings with parents and carers including a one to one meeting on Families Day
- at the beginning of each term and other meetings as required. Parents/ Carers are contacted by phone in case of unauthorised non-attendees and a home visit will be carried out if phone contact can not be made.
  - On joining the Skills Hub, baseline assessments are conducted and an induction programme is in place for all students. This is overseen by the Educational Psychologist and can form part of the evidence base for GCSE Access Arrangements.
  - Student Passports/Risk Assessments are updated regularly (at least every half term).
  - Skills Coaches offer regular one to one support for students which can be online or by phone if not attending in person.
  - School Nurse is on site once a week and we offer curriculum provision to include RSE/PSHE, sexual health and C-Card.
  - Whole school participation in national safeguarding and wellbeing initiatives such as Anti-bullying Week and Mental Health Week

# As a school we commit to

- Maintain a secure and up-to-date Safeguarding register which includes details of student, reason they are on register and details of social worker and others working with student/family.
- Attend all Case conferences; CIN (Child in Need) and Core Groups and at all LAC (Looked After Children) and PEP meetings
- Home visits for welfare/wellbeing checks if there are concerns
- Substance Misuse Service (SORTED) on site 1 day per week, Sexual Health and Healthy Relationship Service on site biweekly (1 day) KISS (Keep It Safe n Sorted)
- Early Help Assessments as required and accurate and timely referrals to MASH
- In school therapist support such as Canine Assist
- Mental Health Lead in School, Mental Health First Aider onsite and students trained as Mental Health Champions
- Worry boxes in DSL and DDSL rooms and in other places around the school

# Specialist External Provision

- We work with external agencies when needed to provide additional support
- Early Help referrals – Team around the Family
- MASH Referrals to Early Support Service
- Regular contact with social workers
- Educational Psychologist
- Safer Schools Police Officer on site
- Social Services Welfare Check for Initial Family Assessments
- Speech & Language referrals
- Fast-track referrals to CAMHS (Child and Adolescent Mental Health Services)

**WORRIED ABOUT SOMETHING?**  
**WANT TO RAISE A CONCERN OR MAKE A COMPLAINT?**

**PASS IT ON**

**YOU CAN TALK TO SOMEONE IN SCHOOL**  
 (SAFEGUARDING TEAM, SENIORS, COUNSELLOR, TEACHER, ANY MEMBER OF STAFF),

**OR OUTSIDE OF SCHOOL**  
 (FAMILY, SOCIAL WORKER, NSPCC, CHILDLINE)

**YOU WON'T GET INTO TROUBLE**

You will not get into trouble for telling us about your **concern** or **worry** but we cannot keep secrets if we think you or someone else is at risk.

**SPEAK UP STRAIGHT AWAY**

**So we can follow it up and take action**

We will listen to you and come back to you within 5 school days. It may take a bit longer to sort it out, but we will tell you what's happening. And if you are still not happy, we can help you take your concern further.

**Other places to find help**

**NSPCC Helpline:**  
 (to report abuse)  
 0800 156 1563 or  
 email: [help@nspcc.org.uk](mailto:help@nspcc.org.uk)

**Childline:**  
 0800 1111 or via the website at  
<https://www.childline.org.uk/get-support/contacting-childline/>

**Samaritans**  
 116 123

**The Skills Hub**  
 Falling Lane-Yiewsley-UB7 8AB  
 01895 447102



## Excellence through Compassion

The Skills Hub is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

If a pupil or parent has a concern they should contact the school immediately. Members of our Safeguarding team are listed on the front page but you can speak to any member of staff about your concern.

If you are worried that a pupil is being abused or you are aware of other safeguarding issues; contact the senior designated member of staff immediately:

**Connery Wiltshire**  
Senior Designated Safeguarding Lead

**Tel: 01895 447 102**  
**E: [scwiltshire@theskillshub.org](mailto:scwiltshire@theskillshub.org)**

Alternatively you can contact the  
LADO (Local Authority Designated Officer) at the Local Authority.

**Hannah Ives,**  
Hillingdon Borough Council

**T:01895 25097**  
**E:[hives@hillington.gov.uk](mailto:hives@hillington.gov.uk)**